

WASHINGTON 25, D. C.

June 15, 1954

TO: HEADS OF DEPARTMENTS AND INDEPENDENT ESTABLISHMENTS

SUBJECT: Request for information concerning the completion of investigations and security determinations for sensitive positions.

1. Departmental Circular No. 738 of December 28, 1953, requested information regarding the investigations and security determinations required by Executive Order 10450 for employees in sensitive positions. The goal for completing this work was set at June 30, 1954. A number of departments and agencies replied that they could not meet this deadline. Since that date, some departments and agencies may have progressed in this work more rapidly than was anticipated, while others may have developed problems in this area because of the redesignation of additional positions as sensitive or other reasons.
2. In order to determine the status of this work as of the close of this fiscal year, answers to the following questions are requested as of June 30, 1954:
  - a. How many positions in your department or agency have been classified as sensitive?
  - b. How many full field investigations of occupants of sensitive positions remain to be completed under the requirement of Section 3(b) of E.O. 10450?
  - c. If any full field investigations remain to be completed as of June 30, when do you expect these investigations to be completed?
  - d. How many cases of occupants of sensitive positions remain in which a security determination and final action thereon have not been completed? (include those under "b" above)
  - e. If any cases of occupants of sensitive positions remain in which a security determination and final action thereon have not been completed, when do you expect to complete these cases?
  - f. If you have a budget problem for the next fiscal year in connection with the completion of this work, please explain.

3. To facilitate tabulation of this material, please identify and number your report in accordance with the above questions. This information should be submitted as soon as possible to the U. S. Civil Service Commission, Attention: Security Appraisal Office, Room 306, Main Building.

By direction of the Commission:



John W. Macy, Jr.  
Executive Director

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